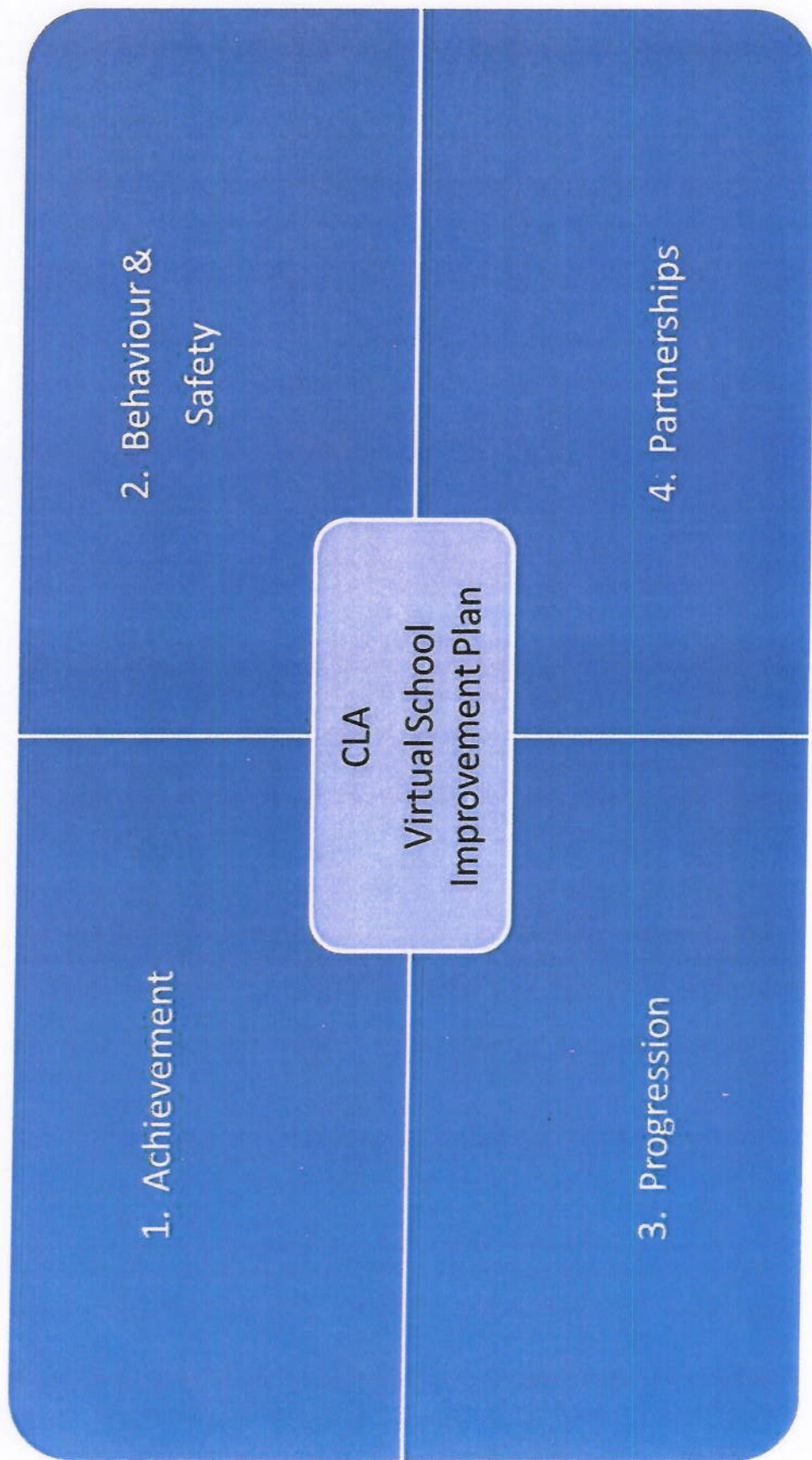


Virtual School Improvement Plan 2013/14



1. Achievement (links to CSS SP action number 10 – Improve educational outcomes for looked after children, in particular for children placed outside York and to CSS SP action number 11 – use personal education plans to drive up standards and to CSS SP action number 12 – improve the number and quality of PEPs)

1. Achievement	What we will do	Who will do it and when	Resource implications
<p>1.1 EYFS 0-5 year olds (Child care provision, Nursery, Reception)</p>	<p>1.1.1 – produce a leaflet to raise awareness of ‘5 a day’ EYFS key activities for development. This will be for all foster carers and can be put on LA website)</p> <p>1.1.2 – Targetted training for social workers and carers aimed at ‘narrowing the gap’ approach to EYFS outcome areas</p> <p>1.1.3 – Monitor peeps to ensure they meet new criteria for end of EYFS. Bespoke designated teacher training may be needed.</p>	<p>1.1.1.1 – SW – by Sept 2013</p> <p>1.1.1.2 – SW – by Dec 2013</p> <p>1.1.1.3 – SW – on going from Sept 2013</p>	<p>Reprographics (to be absorbed at Eccles)</p> <p>Consultant/advisor time (to be reflected in SIS service plan)</p>
<p>1.2 KS1/2 Primary phase – 5-11 year olds</p>	<p>1.2.1 – transition planning. Review of where CLA are placed in terms of primary setting and why. Concern around CLA not</p>	<p>1.2.1 – MF/TH- for reporting to CPB in Autumn term 2013/14</p>	

<p>60% to gain L4 or better in Eng</p> <p>70% to gain L4 or better in Maths</p>	<p>being in best schools as per Ofsted measures although might be best school for other reasons.</p> <p>1.2.2. – improve progress tracking and central collection of data for KS1 and KS2 (see 1.5 below)</p>		
<p>1.3 KS3/4</p> <p>Secondary phase – 11-16</p> <p>10% to gain 5A *-C IEM</p>	<p>1.3.1 – support transition from KS2-3. Specifically we want to have clear progression plans that come out of PEP review in Autumn term of Y6. This would need support from Social Worker and IRO to line up meetings and who would be invited etc. LAC summer schools to be considered as part of strategic plan for this key transition.</p> <p>1.3.2 – KS3 – identify process for using tracking data to provide a ‘health check’ on personalising provision for Y8 pupils. This to be around what the schools know about how these pupils learn best</p>	<p>1.3.1 – TH – likely to use support of specialist teacher with this work. See also 3.1 below.</p> <p>1.3.2 – MS/TH – likely to use support of specialist teacher with this work.</p> <p>1.3.3 – TH – by end Summer term. Meeting with SWs/IROs essential.</p> <p>1.3.4 – see 1.5 below.</p> <p>1.3.5 – TH – supported by specialist teacher and EP – by Dec 2013.</p>	<p>1.3.2 - Consultancy time. This work should lead to effective use of pupil premium to support secondary outcomes.</p>

<p>1.4 Post 16 achievement</p>	<p>and what are potential barriers to achievement.</p> <p>1.3.3 – KS4 – key messages to be circulated to all partners about importance of corporate planning in this phase. (see section 3 below).</p> <p>1.3.4 – progress tracking and intervention points to be highlighted and enforced. See 1.5 below.</p> <p>1.3.5 – Out of Area case study work to be done. Focus will be on identified KS4 students who were in Y11 in 2012/13. Outcome of this work to be presented to SPLAC and CPB and should inform strategic plan.</p>	<p>1.4.1 – TH to do by October 2013</p> <p>1.4.2 – in above</p> <p>1.4.3 – TH to discuss with JT (by July 2013)</p>	<p>Meeting time with J Thompson, S Gennery</p>
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	<p>identified as restricting post 16 progression</p> <p>1.4.3 – functional skills july and summer programme at Danesgate to be investigate</p>		
<p>1.5 Role of specialist teacher</p>	<p>1.5.1 – review current practice through meetings with AP and PMac</p> <p>1.5.2 – institute referral form and monitor monthly activity of AP – monthly activity sheets to be brought to SLT meetings for discussion</p> <p>1.5.3 – analysis of impact on achievement through data tracking and school contact</p> <p>1.5.4 – make decision on strategic plan for this role in liaison with PMac</p>	<p>1.5.1 – TH – by Dec 2012</p> <p>1.5.2 – TH and AP – by Dec 2012</p> <p>1.5.3 – TH and AP – by June 2013</p> <p>1.5.4 – TH and PMac – by end July 2013</p>	<p>Meeting time</p>
<p>1.6 SEF data and issues from</p>	<p>1.6.1 – establish school database that allows for fixed snap shots of cohort at key times over an</p>	<p>1.6.1 – MB – by Nov 2012</p> <p>1.6.2 – TH, MF and MS – by Nov</p>	<p>Admin support hours - £4k per year</p>

<p>partner schools</p>	<p>academic year</p> <p>1.6.2 – agree data calendar with School Imp Leads</p> <p>1.6.3 – collect data as per calendar and link to database to allow for progression monitoring at end Sept (previous Y11 only), end Nov, end Feb, end June (KS1/2/3)</p>	<p>2012</p> <p>1.6.3 – in place for June 2013 and on-going from that point</p>	<p>Meeting time.</p>
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2. Behaviour and Safety (links to CSS SP action number 10 – Improve educational outcomes for looked after children, in particular for children placed outside York and to CSS SP action number 11 – use personal education plans to drive up standards and to CSS SP action number 12 – improve the number and quality of PEPs)

2. Behaviour and Safety	What we will do	Who will do it and by when	Resource implications
2.1 Supporting inclusion	<p>2.1.1 – SEF shows need for TA support at times of crisis and/or to support complex transition issues. Review actual days input in 12/13.</p> <p>2.1.2 - Identify supply TA in liaison with BSS to allow for this support to take place.</p> <p>2.1.3 – review role of specialist teacher in this area – see 1.4 above.</p>	<p>2.1.1 – AJ and TH – by end April 2013</p> <p>2.1.2 – AJ – by end April 2013</p> <p>2.1.3 – TH and PMac by end July as per 1.4 above.</p> <p>2.1.4 – TH & HL (?) by Oct 2013</p>	<p>2.1.1 - £120 daily supply rate x 30 days set aside from BSS Outreach budget 13/14 = £3600. AJ costs also to be absorbed by Outreach budget to allow for management support as needed.</p>

	<p>2.1.4 – meet with SWs and SMs to build in need for time for settling in with new foster carers before return to education – see 4.3 below.</p>		
<p>2.2 Attendance</p>	<p>2.2.1 – meet with Mark Smith and Yasmin Wahib to understand current and possible data collection systems</p> <p>2.2.2 – do direct analysis work with school partners on this via project focus day in 13/14. This will need TH to get HTs on board to support work but will be done with identified designated teachers.</p>	<p>2.2.1 – TH – by end June 2013</p> <p>2.2.2 – TH and school partners – by end July 2013. Specialist teacher to support.</p>	<p>2.2.2 – project day to be planned for in July. Room at Danesgate can be used so nil cost but supply costs for school partners may be needed at £50 contribution per school invited. Estimated 5 schools so £250.</p>
<p>2.3 Exclusions</p>	<p>2.3.1 – as per 2.2.1 above</p> <p>2.3.2 – awareness raising re DfE guidelines on exclusions for LAC with support available from LA to help in times of crisis (see 2.1.2)</p>	<p>2.3.1 – as per 2.2.1 above</p> <p>2.3.2 – TH - for Sept 2013</p>	
<p>2.4 Health</p>	<p>2.4.1 – develop broader health partnerships</p>	<p>2.4.1 – TH to meet with Health reps to scope this (Dec 13)</p>	

3. Progression (links to CSS SP action number 10 – Improve educational outcomes for looked after children, in particular for children placed outside York and to CSS SP action number 11 – use personal education plans to drive up standards and to CSS SP action number 12 – improve the number and quality of PEPs)

3. Progression	What we will do	Who will do it and by when	Resource implications
3.1 Transition points	3.1.1 – direct analysis of Y6-7 and Y9-10 transition needed with case studies produced to support future action planning. This direct analysis to take two forms – first survey emailed out to all HTs and second – project focus day in Spring term 2014.	3.1.1.1 – MB to administer survey for all schools in Oct 2013. 3.1.1 – TH to review SEF in Oct 2013 with support of SLT to inform next year’s plan. 3.1.1.1 – TH to raise awareness of key issues for education with SWs (see 4.2 below)	3.1.1 – admin hours – as already put into plan above. 3.1.1 – SLT - time to meet built into annual plans and work loads.
3.2 Post 16 progression	3.2.1 – list of who is named Connexions worker for each LAC Y11 to be circulated to all stakeholders. This will require meeting with S Flatley to ensure information is correct and	3.2.1 – TH in liaison with SF (and JT/GR?) – by end July 2013. 3.2.2 – TH in liaison with JG (?) or ER (?) or JT (?) 3.2.3 – TH to find out who sorts	VHT management time

	<p>understood before circulation.</p> <p>3.2.2 - TPUM to add all Y11 LACs to agenda where progression plans not clear by Sept in Y11 – intervention work to be on-going with Connexions input from this point.</p> <p>3.2.3 – Springboard worker to support work placements</p>	<p>Springboard workers</p>	
<p>3.3 Connexions</p>	<p>3.3.1 – meet with SF to understand how CLA can get access to specialist lead for Connexions work.</p>	<p>3.3.1 – TH and PB by end summer term 2013.</p>	
<p>3.4 PEPs reviewed and monitored</p> <p>80% completion rate target</p>	<p>3.4.1 – Input information on pep quality monitoring to SEF. This to include review of training impact.</p> <p>3.4.2 – New PEP forms to be produced to comply with scanning systems and reliance on SWs to input to central database</p> <p>3.4.3 – all HTs to be contacted to ensure PEP forms understood and request for all completed copies</p>	<p>3.4.1 – PB by end June 2013</p> <p>3.4.2 – PB & TH – by end Mar 2013.</p> <p>3.4.3 – TH & MB – by May 2013</p> <p>3.4.4 – PB in liaison with EPs and SWs – by end June 2013.</p>	

	to come back to VHT.		
	3.4.5 – case studies on where PEPs are not straightforward to inform future action planning.		

4. Partnerships (links to CSS SP action number 10 – Improve educational outcomes for looked after children, in particular for children placed outside York and to CSS SP action number 11 – use personal education plans to drive up standards and to CSS SP action number 12 – improve the number and quality of PEPs)

	What we will do	Who will do it and by when	Resource implications
4.1 SLT established	<p>4.1.1 – new SLT in place by Sept 2013 with calendar of meeting dates in place for academic year. Focus on SLT to be as per school improvement model not CYC action plan and PI model.</p>	<p>4.1.1 – TH by Sept 2012 – calendar of dates shown below.</p>	<p>Admin support hours already in budget plan as indicated above.</p> <p>4.1.1 – VHT time to be costed for 1.4.13 onwards. Other SLT time to be absorbed by LA but recognised in their workloads and plans.</p>
4.2 Awareness raising with key stakeholders - SMs, SWs, Advocates, Foster carers, schools, web	<p>4.2.1 – PB and AP to input what they have done/produced.</p> <p>4.2.3 – Meetings requested with ER/JH then SMs, then SWs.</p> <p>4.2.3 – TH to speak to Foster carers at local forums.</p> <p>4.2.4 – Webpace – liaison with</p>	<p>4.2.2 – TH with support of JH and then HL. These meetings to take place by Easter 2013.</p> <p>4.2.3 – 14.5.13 booked in.</p> <p>4.2.4 – Neil McVicar to be asked by (?) to meet with TH.</p>	<p>VHT management time.</p> <p>Understanding of difference between foster carers and enhanced foster carers needed.</p>

<p>space</p>	<p>Neil McVicar to improve this as very difficult to access at present.</p> <p>4.2.5 – leaflet produced for foster carers</p> <p>4.2.6 – TH to speak to Advocates and SMTIM to get understanding of possible role of this stakeholder group</p> <p>4.2.7 – TH to set up with VSLT calendar of school visits to replace some centralised training for Designated teachers. AP to be given local OOA visits and partnership work as focus.</p>	<p>4.2.5 – PB/AP/TH by Dec 2013</p> <p>4.2.6 – TH/NW by July 2013</p> <p>4.2.7 – TH/PB/AP calendar in place by July 2013.</p> <p>Communication to schools first week September 2013.</p>	
<p>4.3 Change forms and moving schools protocol</p>	<p>4.3.1 – add section regarding education liaison onto change form.</p> <p>4.3.2 – ensure all SWs, SM, IROs, Foster carers etc understand what is expected when a move of school is needed.</p>	<p>4.3.1 –TH - need to talk this through with Howard as not sure who steers these forms.</p> <p>4.3.2 – TH and Mark Ellis to check protocol is still correct due to new admissions code of practice. This to be done by end June 2013.</p>	

<p>4.4 Specialist teacher and EP training programme</p>	<p>4.4.1 – programme of designated teacher training to be rolled out. Discussion to be held at Virtual School SLT about different purpose of training and clarity over focus (ie general or specific)</p> <p>4.4.2 – programme of training for foster carers to be revisited and checked as fit for purpose.</p>	<p>TH to circulate simple guide and follow up with meetings with key partners (by end July 2013)</p> <p>4.4.1 – PB and AP – with discussion at SLT meeting in Autumn term 2013/14.</p> <p>4.4.2 – as above</p>	
<p>4.5 PEPs reviewed and monitored</p>	<p>4.5.1 – revise pep forms so they are as focused as possible and email to all schools and social workers with explanatory guidance.</p> <p>4.5.2 – collect in all PEPs from schools so that rigorous check can be carried out. Review of all PEPs and report to SPLAC and CPB. This report to inform future planning/response.</p>	<p>4.5.1 – PB/TH – by April 2013</p> <p>4.5.2 – TH – by end April 2013 and then TH/PB/AP to meet to look at scale of problem in May 2013 and report to be available to SPLAC by June 2013.</p>	<p>Meeting time. Administration costs built into re-charge to LA.</p>